

Job Title: Roads Supervisor

Location: Hilliar Township, Knox County, Ohio

Reports To: Township Trustees

Position Overview:

Hilliar Township is accepting standing applications for a full-time Roads Supervisor. This position is responsible for overseeing the maintenance and repair of township roads, managing the road crew, coordinating seasonal operations, and ensuring compliance with safety standards. The Roads Supervisor plays a key role in maintaining safe and functional infrastructure for our residents.

Key Responsibilities:

- Plan, schedule, and supervise daily road maintenance and repair activities
- Operate and maintain heavy equipment, vehicles, and tools used for road work
- Monitor road conditions and identify areas in need of repair or improvement
- Supervise and support road crew staff, providing training and direction
- Coordinate with contractors, utility companies, and suppliers for road-related projects
- Maintain detailed records of work completed, materials used, and equipment maintenance
- Assist with budget planning for road maintenance and capital improvement projects
- Oversee snow removal, salting, mowing, and other seasonal operations
- Ensure compliance with township, state, and federal safety regulations
- Respond to emergency situations, including road closures, flooding, or fallen trees

Qualifications:

High school diploma or equivalent; additional training in public works or construction preferred

Valid Ohio Commercial Driver's License (CDL) Class A or B, or ability to obtain within six months

Minimum of five years of experience in road maintenance, construction, or a related field

Prior supervisory experience strongly preferred

Proficient in operating and maintaining heavy equipment

Strong problem-solving and communication skills

Ability to work flexible hours, including evenings and weekends

Schedule and Compensation:

Full-time position. Compensation is competitive and based on experience. Includes health insurance and participation in OPERS (Ohio Public Employees Retirement System).